PL FUNDING FORM 2017 - 2018 **ETFO Toronto Occasional Teachers**



***\*\*Please note, only Elementary Teachers Federation of Ontario (ETFO) workshops, conferences, credit courses, AQ courses and Summer Academy workshops will qualify for the $150.00 funding rebate.***

* Funding will be limited to a maximum of $150.00 per member for the school year.
* You may request funding for multiple workshops/conferences **up to a maximum of $150.00**. *A separate form is required for each funding request. All workshops must commence between July 1, 2017 and June 30, 2018.*
* Please complete the following form to apply for funding. Incomplete forms will **not** be accepted.
* Funding will be provided on first-come, first-serve basis. Total funding available will not exceed the budgeted maximum ($7500.00) as set by the Professional Development Committee.
* To avoid delays in reimbursement, *please include the official receipt of payment (you must get this receipt from ETFO.* ***Do not send the order receipt****, it must be the official payment receipt) and certificate of completion* **along with this form.** \*\*Certificate of completion is required only for AQ and Credit courses. You do not need to send a certificate of completion for workshops, conferences or Summer Academy.
* Send required documents via the **Board Courier** ( Route NE) or by **Canada Post** to:

ETFO – Toronto Occasional Teachers Local

17 Fairmeadow Avenue, Suite 209

Toronto ON

M2P 1W6

**Applicant Information:** \***Please print \*All fields are required**

NAME:

MAILING ADDRESS: POSTAL CODE:

CITY: EMAIL

 TEL:

TDSB EMPLOYEE #

**ETFO Professional Learning:** \***Please print \*All fields are required** COURSE NAME:\_\_\_\_\_\_\_\_\_\_\_ START DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ END DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COURSE FEE:

Supporting Documentation:

**Please make sure that you have included ALL documentation required.**

* The form
* Official Receipt of Payment (Photocopy is acceptable – Order receipt **is NOT** acceptable)
* Certificate of Completion (For AQ and Credit Courses only)

Signature of Applicant: \_ Date: \_\_

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**OFFICE USE ONLY:** APPROVED: YES NO AMOUNT AND DATE CHEQUE SENT: \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RELEASED OFFICER SIGNATURE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_