

ETFO Toronto Occasional Teachers Executive Meeting

Monday August 23, 2021 & Tuesday August 24, 2021 Minutes: As approved on Sep 24, 2021

Present: Rob Fulford (President), Sophie Kroesen (First VP), Marisa Gallippi (Second VP), Gail James (Treasurer), Rinat Evron (Secretary), Lisa De Santis (Executive Member), Greg Deitcher (Executive Member), Jeishan Rajakulasingam (Executive Member), Fletcher Jerome (Executive Member), Jeremy Bass (Executive Member), Sara Boomhower (Executive Member).

Regrets: Scott Maudsley (Executive Member).

10:40am Meeting called to order

Chair: Ruth Ann Morley

Land Acknowledgement Statement

ETFO Human Rights Statement

Approval of Agenda

Approval of the minutes.

Postponed until minutes are sent out

Treasurer's Report

Report submitted

Q&A for Treasurer

General Meeting Dates discussion:

Fall General Meeting: Thursday Oct. 21, 2021 – Virtual – 4:30pm registration 5:00pm start 8:30pm end
Ruth Ann Morley confirmed she is available to serve as the parliamentarian (virtually).

Winter General Meeting: Thursday Feb. 24, 2022 – Meeting in person at Westin Harbour Castle – subject to Toronto public health regulations.

Annual Meeting: Thursday May 19, 2022 - Meeting in person, location TBD - subject to Toronto public health regulations

Motion 21/22-1 BIRT Executive meetings are held during the school day on the 3rd Wednesday of each month during the 21-22 school year from 9:30am – 3:30pm.
Mover: Rob Fulford. Seconder: Fletcher Jerome. **Carried**

CB Committee nominations:

Fletcher, Gail, Jeishan, Jeremy, Lisa, Marisa, Sophie self-nominated.

The Executive took a secret vote. Successful candidates were Gail, Jeishan, Marisa and Sophie.

Motion 21/22-2 BIRT All non full-time release members of the local collective bargaining committee be paid release at their daily rate for all local bargaining sessions with the board for the duration of the local negotiations. Cost to come from the Negotiations/Grievances budget line.
Mover: Gail James. Seconder: Jeishan Rajakulasingam. **Carried**

Motion 21/22-3 BIRT the Local's signing officers for the 2021-2022 fiscal year will be the local President, Treasurer and First Vice-President.
Mover: Fletcher Jerome. Seconder: Rob Fulford. **Carried**

Motion 21/22-4 BIRT the Local shall have an ad hoc Racialized Members Committee for the 2021-2022 school year.
Mover: Fletcher Jerome. Seconder: Rob Fulford.

Amendment 20/21-4A

Amend by the addition of "Political Action Committee" to read:

BIRT the Local shall have an ad hoc Racialized Members and Political Action Committee for the 2021-2022 school year.

Mover: Jeishan Rajakulasingam Seconder: Marisa Gallippi **Carried as Amended**

Put the Question

Moved: Sarah Second: Greg – Carried

Motion 21/22-5 BIRT the Local's President and Vice -Presidents have a credit card to use for the business of the Local for the 2021-2022 school year.

Mover: Fletcher Jerome. Seconder: Rob Fulford. **Carried**

Amendment: addition "for any credit card transaction over \$500 be approved by email of the released officers and the limits currently established according to the RBC"

Moved: Jeremy Second: Gail **Amendment Lost**

Motion 21/22-6 BIRT the Local follow the current ETFO meal allowance amounts during the 2021-2022 fiscal year for any member eating a meal at their own expense while representing the Local Executive for Local business.

Mover: Rob Fulford. Seconder: Fletcher Jerome. **Carried**

Motion 21/22-7 BIRT the Local travel allowance for the 2021-2022 fiscal year be \$0.50/ km for drivers and an additional \$0.05/ km for each passenger for travel incurred while representing the Local for Local business.

Mover: Rob Fulford. Seconder: Fletcher Jerome. **Carried**

Motion 21/22-8 BIRT hotel accommodations for the 2021-2022 fiscal year, for members approved by the Executive to represent the Local for union business, be single rooms if the member wishes. Cost to come from the Meetings-Other budget line.

Mover: Rob Fulford. Seconder: Fletcher Jerome. **Carried**

Motion 21/22-9 BIRT a mobile phone allowance of up to \$80.00 per month be provided for all released officers using their mobile number for Local business and having the number posted and available to the membership. The allowance shall be prorated based on the level of release for each officer in the 2021-2022 school year. Cost to come from the Communication budget line.

Mover by Rob Fulford. Seconder: Fletcher Jerome. **Carried**

Call to question: Moved: Jeishan Second: Sarah

Motion 21/22-10 BIRT the Local reimburse members for up to \$75.00 per member (upon presentation of receipts) for dependency care when they attend Local General Meetings, Committee Meetings, Executive Meetings or Local Events. Cost to come from the Dependent Care budget line.

Mover: Rob Fulford. Seconder: Fletcher Jerome. **Carried**

Motion 21/22-11 BIRT all Local Executive members in attendance at Local Executive Meetings after the hours of a daily Occasional Teacher assignment during the 2020-2021 fiscal year receive an honorarium equivalent to a half day pay at their daily OT rate. Cost to come from the Executive Honoraria budget line.

Mover: Marisa Gallippi. Seconder: Sophie Kroesen. **Carried as Amended**

Amendment 21/22-11A

Amended to read:

BIRT all Local Executive members in attendance at Local Executive Meetings after the hours of a daily Occasional Teacher assignment during the 2021-2022 fiscal year receive an honorarium of a half day pay **\$150** at their daily ~~OT~~ rate. Cost to come from the Executive Honoraria budget line.

Moved: Jeremy Second: Greg Amendment: **Carried**

Motion 21/22-12 BIRT where a meal is not provided, committee members attending committee meetings shall be entitled to a meal reimbursement that adheres to the following ETFO Provincial meal allowance guidelines: Breakfast \$15.00 maximum, Lunch \$20.00 maximum Dinner \$45.00 maximum

Mover: Jeishan Rajakulasingam. Seconder: Marisa Gallippi. **Carried as amended**

Amendment: Addition: Cost to come from the Committees Budget line.

Moved: Rob Second: Jeishan Amendment: Carried

Amendment to the amendment: upon submission of receipt

Moved: Gail Second: Rob Carried

Main motion as amended 21/22:12A

BIRT where a meal is not provided, committee members attending committee meetings shall be entitled to a meal reimbursement upon submission of receipt, that adheres to the following ETFO Provincial meal allowance guidelines: Breakfast \$15.00 maximum, Lunch \$20.00 maximum Dinner \$45.00 maximum. **Cost to come from the Committees Budget line. Carried as Amended**

Motion 21/22-13 BIRT the Local Treasurer develops the member reimbursement and dependent care forms for all member meetings. All forms should be returned directly to the Treasurer.

Mover: Jeishan Rajakulasingam. Seconder: Gail James. **Carried**

Amendment 21/22-13A

BIRT the Local Treasurer develop the member reimbursement forms **upon approval by the Executive** for the AGM, local meetings, special member meetings, and dependent care. All forms should be returned directly to the Treasurer.

Moved: Rob Second: Fletcher Amendment: **Lost**

Motion 21/22-14 BIRT Committee Chairs develop appropriate reimbursement forms for their committee meetings and events with the return of all forms being sent directly to the Treasurer.

Mover: Jeishan Rajakulasingam. Seconder: Gail James. **Carried as Amended**

Amendment 21/22-14A

BIRT the Treasurer develop appropriate standard committee reimbursement forms and the committee chairs use and distribute them at meetings and events and return all forms directly to the Treasurer

Moved: Marisa Second: Rob Amendment: **Carried**

Motion 21/22-15 BIRT any active member in good standing of the Toronto Occasional Teachers' Local shall be permitted to observe a Toronto Occasional Teachers' Local 2021/2022 Executive meeting. A written notice must be provided to the President or any of the Vice President's 24 hours prior to the start of the executive meeting. There shall be no more than 15 observers allowed at a Local Executive Meeting.

Mover: Jeishan Rajakulasingam. Seconder: Marisa Gallippi. **Carried**

Amendment 21/22-15A: replace 15 with 10

Moved: Jeremy Second: Rinat Amendment: **Lost**

Motion 21/22-16 BIRT the Local offers a meal reimbursement of up to \$50 per member for members who attend (registered as signing in via Zoom) any future virtual Membership meetings in the 2021-2022 fiscal year.

Mover: Jeishan Rajakulasingam. Seconder: Marisa Gallippi. **Carried as amended**

Amendment 21/22-16A

BIRT the Local offer a meal reimbursement of up to \$50, upon submission of receipt, per member for members who attend (registered as signing in via Zoom) any future virtual Membership meetings in the 2021-2022 fiscal year, costing to come from the appropriate budget line.

Mover: Jeishan Rajakulasingam Seconder: Marisa Gallippi **Carried**

Motion 21/22-17 BIRT all executive meeting motions during the 2021-2022 school year shall be recorded votes.

Mover: Jeishan Rajakulasingam. Seconder: Marisa Gallippi. **Lost**

Roll call vote done by majority

Fletcher: No

Greg: No

Gail: No

Jeremy: No

Jeishan: Yes

Lisa: Absent

Marisa: No

Rinat: No

Rob: No

Sophie: Abstain

Sarah: Yes

Scott: Absent

Main motion: Lost

Motion 21/22-18 BIRT the Local's contact person for the RBC financial accounts be only the Treasurer of the Local.

Mover: Gail James. Seconder: Marisa Gallippi. **Carried**

Motion 21/22-19 BIRT the Local's contact person for the Bookkeeper and Targeted Bookkeeping be only the Treasurer of the Local.

Mover: Gail James. Seconder: Jeishan Rajakulasingam. **Carried**

Motion 21/22-20 BIRT registration forms for General Meetings be sent to the President who will set up an Excel file of all attendees and forward it to the Treasurer.

Mover: Gail James Seconder: Marisa Gallippi. **Carried as amended2**

Amendment 21/22-20A1

Amendment: Replace: President with Treasurer AND forms with attendance list AND delete who will set up an excel file of all attendees and forward this to the Treasurer.

Moved: Rob Seconder: Marisa Amendment: **Lost**

Amendment 20/21-20A2:

replace events with member meetings to read:

BIRT registration forms for ~~events~~ **member meetings** be sent to the President who will set up an excel file of all attendees and forward this to the Treasurer for reference when making reimbursements. **Carried by Mutual Consent**

Motion 21/22-21 BIRT the minutes of all Local meetings be posted on the Local website within one week of each meeting.

Mover: Gail James. Seconder: Jeishan Rajakulasingam. **Carried as Amended**

Amendment 21/22-21A

BIRT the **approved** minutes of all Local meetings be posted on the **Local's** website within one week of ~~each meeting~~ **minutes being approved**.

Mover: Rob Seconder: Jeishan Amendment: **Carried**

Motion 21/22-22 BIRT The Local Treasurer release be increased from 0.2 to 0.5 for the 2021-2022 fiscal year. Cost to come from the Released Officer budget line.

Mover: Jeishan Rajakulasingam. Seconder: Marisa Gallippi. **Carried**

Call to question: Moved: Rob Secound: Greg **Carried**

To hold Recorded vote: Carried by unanimous consent

Recorded vote:

YES - Fletcher, Greg, Jeishan, Jeremy, Marisa, Rinat, Rob, Sophie

NO -

ABSTAIN - Gail, Lisa, Sarah

Motion 21/22-23 BIRT the Local compensate the IT Administrator for all Local Membership Meetings.

Mover: Gail James. Seconder: Jeishan Rajakulasingam. **Withdrawn (already included in approved budget)**

Motion 21/22-24 BIRT the Local compensate the Chair for all Executive and General Membership meetings.

Mover: Gail James. Seconder: Marisa Gallippi. **Withdrawn (already included in approved budget)**

Motion 21/22-25 BIRT all non-full-time release members of the Local Collective Bargaining Committee be paid release at their daily rates for all Local Bargaining Sessions with the board for the duration of the current Local Negotiations. Costs to come from the Negotiations / Grievances Budget Line.

Mover: Gail James. Seconder: Jeishan Rajakulasingam. **Carried**

Motion 21/22-26

BIRT all Executive day time meetings shall be held on Zoom for the 2021-2022 year.

Mover: Greg Deitcher Seconder: Lisa De Santis **WITHDRAWN**

Motion 21/22-27

BIRT the Draft Minutes of all Meetings be sent to all the Executive within one week of the meeting.

Mover: Gail James Seconder: Jeishan Rajakulasingam **Carried**

Motion 21/22-28

BIRT: the 1st VP continue to act as President Designate until the Local Executive-mandated legal opinion is obtained about the Local President's resignation and until this issue is resolved.

Mover: Jeremy Bass Secounded: Lisa De Santis **OUT OF ORDER**

Motion 21/22-29

BIRT: The Local pay half the monthly cell phone service rate for Local release officers who use their personal cell phones for Union Business and 100% for any charges for calls made for Union business if these charges are not covered under the phone's service rate. **LOST**

Mover: Jeremy Bass Secounded: Lisa De Santis

Call to question: Mover: Sarah Seconder: Greg **Call to question: Carried**

Motion 21/22-30

BIRT all Toronto OT Local financial statements prepared by Targeted Accounting be emailed to all members of the 21-22 Toronto OT Executive directly from Targeted Accounting in Microsoft Excel format within 3 school days of completing each bookkeeping update for the Toronto OT Local. Carried as Amended

Mover: Rob Seconder: Fletcher

Amendment 21/22-30A

addition of “and pdf” to read:

BIRT all Toronto OT Local financial statements prepared by Targeted Accounting be emailed to all members of the 21-22 Toronto OT Executive directly from Targeted Accounting in Microsoft Excel **and pdf** format within 3 school days of completing each bookkeeping update for the Toronto OT Local.

Mover: Jeremy Seconder: Rob Carried

Motion to table the amendment: Mover: Gail, Seconder: Jeremy Lost

Motion 21/22-31 BIRT the Local Professional Learning Reimbursement be a maximum of \$250 per member for the 21-22 fiscal year.
Mover: Sophie Kroesen. Seconder: Rob Fulford. **Carried**

Motion 21/22-32 BIRT the Local Elections Committee consists only of members who have not submitted nomination forms to run for a position on the Local Executive.
Mover: Marisa Gallippi. Seconder: Jerome Fletcher. **Carried**

21-22 Local Committees: structure, guidelines and members

Executive members were asked to be part of at least one local committee and to reach out and encourage members to apply to be on local committees. A notice to members will be placed on the website and sent out via Constant Contact at the beginning of the 21-22 school year to encourage them to apply for Local Committees.

- Budget committee: Gail, Jeremy
- Constitution: Fletcher
- Communication Oversight: The Local Executive
- Elections committee:
- Equity/Social Justice: Fletcher
- Policy and Procedures : The Local Executive
- Political Action: Gail, Jeishan, Marisa
- Professional Learning: Sophie, Sarah
- Racialized Members: Jeishan, Sarah
- Status of Women: Lisa

Minutes from the June 28, 2021 Executive Meeting

Will be distributed to the Executive prior to the September 22 meeting for review and approval.

Motion 21/22-33 BIRT the President prepares a draft 21-22 calendar to be presented to the executive members for review and approval.
Mover:Rob Fulford. Seconder: Fletcher Jerome. **Carried**

MEETING ADJOURNED.