



Submitting Proposed Amendments to the Local Constitution-A Members Guide



In accordance with the Local Constitution, proposed amendments to the Local Constitution must be submitted to the Local office in writing or by email no less than thirty (30) days prior to the Annual Meeting. The 2022 Annual Meeting is being held on **May 19, 2022**.

Proposed amendments to the Local Constitution are due to the Parliamentarian by email at TorontoOTConstitution@gmail.com or to **30 Kirkton Court London, ON N5X 1T2** by Tuesday, **April 19 at 4:00 p.m.** The Parliamentarian will email or telephone confirmation of receipt of all proposed amendments within three (3) school days.

All proposed constitutional amendments shall be posted on the local's website, www.etfo-torots.org, at least 14 days prior to the Annual Meeting as per the Local Constitution. Amendments to the Constitution may be made at the Annual Meeting by the affirmative vote of at least 60% of the members present.

A [Proposed Amendment Form](#) to assist members in their wording of amendments, they may wish to submit, is available on the Local website along with the current Constitution.

They can both be viewed and downloaded from the Local's website www.etfo-torots.org under Documents > Constitution.

ETFO-Toronto Occasional Teachers' Local

Putting "YOU" In Your Union

[**www.etfo-torots.org**](http://www.etfo-torots.org)