



NOMINATION FORM
For Local Executive Positions 2024 - 25
Annual Meeting Dates: May 14 and May 16, 2024

Nomination for the *position(s) of: President** _____ First Vice-President** _____
 Vice-President* (Open) _____ Vice-President* (Women Only) _____ Treasurer** _____ Secretary
 _____ Executive Member – Open* (3) _____ Executive Member - Women Only* (3) _____

*Members may run for up to two (2) positions with the following exceptions: Members may run for only one (1) Vice President position (Open/Women Only) and/or one (1) Executive Member position (Open /Women Only).

Votes will be counted in the order of President, First Vice-President, Vice-Presidents, Treasurer, Secretary and Executive Members.

**To stand for the office of President, First Vice-President or Treasurer a candidate must have served as least one (1) year on the ETFO – Toronto Occasional Teachers’ Local executive unless no eligible candidate is nominated (Constitution 9.1.2) The Constitution (Article 6.1.3.1) currently limits candidates to five (5) years in released positions as of 2021-2022. If you are applying for President, First Vice President, or Treasurer, please indicate the year(s) you served on the Local Executive by position.

Name of candidate: _____

If applying for President, First Vice President, or Treasurer:

Year(s) and position(s) served: _____

***TDSB employee number:** _____ **Phone:** _____

Non-Board email address: _____

(For confirmation of receipt of nomination)

The candidate agrees to comply with the [Code of Conduct](#) of Elementary Teachers Federation of Ontario (ETFO), the [Ethical Standards](#) of the Ontario College of Teachers (OCT), and the [Constitution, By-Laws, Election Procedures, and Campaign Guidelines](#) of the Local. TDSB email is NOT to be used for Local Elections as per [TDSB PR572](#).

Signature of Candidate: _____ **Date:** _____

Nomination forms are to be submitted to the Elections Officer via email:

TOROT.ElectionsOfficer@gmail.com

Nomination deadline: Friday, February 9, 2024 by 4:00 p.m.

An **8.5x11 candidate profile** can be submitted, in PDF format, in the candidate’s choice of colour or black/white. Profiles must be emailed to the Elections Officer by **4:00 p.m. on Thursday, February 15, 2024**.

Profiles that comply with the Election Procedures and Campaign Guidelines will be posted on the Local website on **February 20, 2024**.

* All candidates must be on the TDSB Elementary Occasional Teachers List and must be an active member in good standing and a member who has paid dues to the Local within the last one hundred and twenty (120) working days or who is on an approved leave preceding the nomination deadline as per 4.1 and 4.2 of the Local’s Constitution. *The Elections Officer will contact you by email within three (3) school days of receiving your nomination to confirm receipt of this form and provide you with the Candidate Guidelines. If you have not received this email within three (3) school days of submitting your nomination form, please check your Junk or Spam email folder or email the Elections Officer directly.*

PLEASE NOTE: All inquiries about the Election process or the nomination form must be emailed to the Elections Officer: TOROT.ElectionsOfficer@gmail.com

<p style="text-align: center;">President</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full-time LTO release position at grid rate <input type="checkbox"/> Access to a central office workspace <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Ex-officio member of all committees, including the Collective Bargaining Committee <input type="checkbox"/> Official spokesperson for the Local <input type="checkbox"/> Communicates with the membership through newsletters and the Local website <input type="checkbox"/> Local signing officer <input type="checkbox"/> Attends numerous meetings at locations across the Toronto District School Board <input type="checkbox"/> Counsels and represents members through to grievance/arbitration <input type="checkbox"/> Co-chairs Board/Union Consultation Committee <input type="checkbox"/> Attends ETFO Annual Meeting in August <input type="checkbox"/> Represents Local at ETFO Representative Council <p style="text-align: center;">First Vice President</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full-time LTO release position at grid rate <input type="checkbox"/> Access to a central office workspace <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Attends all Local General Meetings <input type="checkbox"/> Attends numerous meetings at locations across the Toronto District School Board <input type="checkbox"/> Counsels and represents members through to grievance/arbitration <input type="checkbox"/> Sits on Board/Union Consultation Committee <input type="checkbox"/> Attends ETFO Annual Meeting in August <input type="checkbox"/> May attend ETFO Representative Council <input type="checkbox"/> Attends and/or chairs committee meetings <input type="checkbox"/> Assumes duties of President as necessary <p style="text-align: center;">Vice-Presidents</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full-time LTO release position at grid rate <input type="checkbox"/> Access to a central office workspace <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Attends all Local General Meetings 	<ul style="list-style-type: none"> <input type="checkbox"/> Attends numerous meetings at locations across the Toronto District School Board <input type="checkbox"/> Counsels and represents members through to grievance/arbitration <input type="checkbox"/> Sits on Board/Union Consultation Committee <input type="checkbox"/> Attends ETFO Annual Meeting in August <input type="checkbox"/> May attend ETFO Representative Council <input type="checkbox"/> Attends and/or chairs committee meetings <p style="text-align: center;">Treasurer</p> <ul style="list-style-type: none"> <input type="checkbox"/> A minimum LTO release position of 0.2 at grid rate <input type="checkbox"/> Access to a central office workspace <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Attends all Local General Meetings <input type="checkbox"/> Conducts Local's banking as a signing officer <input type="checkbox"/> Presents financial report at all Local meetings <input type="checkbox"/> Prepares and oversees the annual budget of the Local <input type="checkbox"/> Assists with the annual financial review of the Local's budget by an accounting firm <input type="checkbox"/> Attends ETFO Annual Meeting in August <p style="text-align: center;">Secretary</p> <ul style="list-style-type: none"> <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Attends all Local General Meetings <input type="checkbox"/> Attends and/or chairs committee meetings <input type="checkbox"/> Attends ETFO Annual Meeting in August <input type="checkbox"/> Is paid to prepare minutes for Executive and General Meetings and emails an electronic copy to the Executive <p style="text-align: center;">Executive Member</p> <ul style="list-style-type: none"> <input type="checkbox"/> Is paid to attend all Executive Meetings of the Local as a voting member <input type="checkbox"/> Attends all Local General Meetings <input type="checkbox"/> Attends and/or chairs committee meetings <p style="text-align: center;">Approval by Executive – November 9, 2023</p>
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