



**ETFO – TORONTO OCCASIONAL TEACHERS LOCAL
EXECUTIVE MEETING**

Monday, April 29, 2024 at 5:00p.m.

Present: Christina Meynell, Marisa Gallippi, Sharon Brown, Laura Barrett, Gail James, Gabrielle Blais-Jones, Sarah Boomhower, Sophie Kroesen, Nathan Goveas, Jeishan Rajakulasingam, Efstathia Sotiropoulos

Regrets: Rinat Evron

Parliamentarian: Ruth Ann Morley

1. **Welcome** – Ruth Ann Morley, Parliamentarian
2. **Land Acknowledgement Statement** - Read by Sharon Brown
3. **Reading of the ETFO Human Rights Statement** - Read by Gabrielle Blais-Jones
4. **Human Rights Officer** - Ruth Ann Morley
5. **Approval of Executive Meetings Minutes**

Motion 23/24 - 116

Moved by Sharon Brown Seconded by Gail James

BIRT the Executive Meeting Minutes from April 16, 2024 be approved as amended.

8 b) Deletion of “huge” before deficit and “completely” before deplete

CARRIED AS AMENDED

6. Approval of the Agenda

Motion 23/24 - 117

Moved by Efstathia Sotiropoulos Seconded by Christina Meynell

BIRT the Executive Meeting Agenda for April 29, 2024 be approved.

Motion 23/24 - 117A

Moved by Sharon Brown Seconded by Marisa Gallippi

Amend the agenda to move 11 g) Incoming Released Executive Succession Planning to immediately after item 8.

9. Add Political Action recommendation - Jeishan

Add Retired Teachers Ad Hoc Committee - Gail.

CARRIED

Agenda **CARRIED AS AMENDED**

7. Proposed Budget Continued

A balanced budget is +/- 0.05% of the net income.

The Reserves should be maintained at \$177,450 to be a healthy balance.

Motion 23/24 - 111 Continued

Moved by Gabrielle Blais-Jones Seconded by Laura Barrett

BIRT the draft Executive Proposed Budget be approved and forwarded to the 2024 Annual Meeting for approval.

Additional Amendments to Executive Draft Proposed Budget

Income Lines:

400 ETFO AM Reimbursements - increase in meal reimbursement = \$12,891

Bill 124 Remedy Released Officers (one-time) - for the remedy for 1.75 released officers = \$20,000

Bill 124 Remedy ETFO fee (one-time) = \$50,000

Bill 124 Remedy Levy (one-time) = \$468

Updated Total Income = \$1,193,468.98

Expenses Lines:

Bill 124 Remedy retro pay (for released officers when more than 1.75 covered by ETFO) = \$50,000

Further Amendments by formal motion: (see April 16 Minutes for original amounts)

Mover / Seconder	Budget #	Budget Line	Amended Amount	Disposition
Marisa / Gabrielle	633	Office Supplies	\$2,500	CARRIED
Christina/Nathan	635, 637	Professional Learning - Committee	\$10,000	CARRIED
		Professional Learning Rebate	\$15,000	
Sophie / Jeishan	638	Racialized Members Committee	\$6000	CARRIED
Christina / Marisa	639	Public Relations	\$1000	Amended

Sharon / Laura	639	Public Relations	\$2000	CARRIED
Christina / Efstathia	640	Release Time Daily	\$1000	CARRIED
Laura / Gabrielle	641	Released Officers	\$500,000	CARRIED
Sharon / Christina	644	Social	\$5,000	Amended
Jeishan / Marisa	644	Social	\$6,000	CARRIED
Christina / Gabrielle	645	Status of Women	\$5,500	CARRIED
Sophie / Marisa	646	Travel	\$4,500	CARRIED
Sophie / Marisa	650	Website	\$3,500*	CARRIED
Laura / Gabrielle	650	Website	\$6,780	LOST
Sharon / Sophie	605	Communication	\$22,000	CARRIED

*** Motion 23/24 - 111A28**

Moved by Sophie Kroesen Seconded by Marisa Gallippi
 BIRT the Local move from using Union Digital services to an in house maintained website.
CARRIED

Motion 23/24 - 111A29

Moved by Gabrielle Blais-Jones Seconded by Laura Barrett
 BIRT the Executive introduce Constitution Amendment #29 be introduced to members with a levy of 0.1 (an increase from 0.01). Income Budget Line 420 Local Levy.

LOST

Motion 23/24 - 111A29A

Moved by Sharon Brown Seconded by Jeishan Rajakulasingam
 Amend "levy of 0.1" to read "levy of 0.3".

AMENDMENT CARRIED

Motion 23/24 - 111

Moved by Gabrielle Blais-Jones Seconded by Laura Barrett

BIRT the draft Executive Proposed Budget be approved and forwarded to the 2024 Annual Meeting for approval.

CARRIED as AMENDED (see final draft at end of minutes)

Motion 23/24 - 118

Moved by Sophie Kroesen Seconded by Sarah Boomhower
 BIRT only the Local Treasurer give the financial report and present the Proposed Budget at the

Local Annual Meeting.
CARRIED

Motion 23/24 - 119

Moved by Sophie Kroesen Seconded by Sharon Brown
Moved to change the orders of the day to extend the meeting to 8:45 p.m.
LOST

8. Annual Meeting - Ruth Ann
 - a. Draft Agenda

Sarah - will read the Land Acknowledgement Statement
Sharon - will read the Human Rights Statement
Julie (French speaking member) is being asked to read in French.

Motion 23/24 - 120

Moved by Sophie Kroesen Seconded by Sharon Brown
That the Draft Agenda be amended so that immediately following the Approval of the Agenda a Motion under RRONR 57.15 to set effective date of 2025-2026 for any Election Constitution and By-Law amendments affecting elections (#3, 4, 6, 7, 30, 31, 32) and then to be immediately followed by the elections.
CARRIED

Motion 23/24 - 121

Moved by Jeishan Rajakulasingam Seconded by Gabrielle Blais-Jones
That the Draft Agenda for the Annual Meeting as amended be approved for distribution to the members.
CARRIED

- b. Annual Report - due April 23

Motion 23/24 - 122

Moved by Sophie Kroesen Seconded by Gabrielle Blais-Jones
BIRT Officer Reports included in the Annual Report be a maximum of 1 page.
CARRIED

8:30 p.m. Adjournment

Compiled Budget Proposals					With Const. Amendments
	June 2023 Actuals	Current 2023-24 Budget	Current Actuals	April 2024 Exec Meeting	Annual Meeting
		Executive		April 2024 Exec	Pending Const. Amendments
INCOME					
400 ETFO AM Reimbursements	\$10,188.20	11,000	\$11,502.48	12,881	12,881
406 ETFO Fee Rebates	\$438,234.32	507,710	\$433,140.35	507,710	507,710
Bill 124 Remedy Released Officers (one-time)				20,000	20,000
Bill 124 Remedy ETFO fees (one-time)				50,000	50,000
410 ETFO Program Funding		1,500		1,500	1,500
416 Interest	\$12,308.70	16,317.50	\$612.84	13,850.48	13,850.48
420 Local Levy	\$18,187.88	12,000	\$7,848.28	12,000	350,000
Bill 124 Remedy Levy (one-time)				468	468
426 Release Time (0.75 Release)	\$87,088.34	84,000	\$89,062.78	84,000	84,000
430 Release Time (1.0 President)	\$78,238.61	118,000	\$120,278.32	118,000	118,000
436 TO&B Professional Learning	\$25,000.00	25,000	\$25,000.00	25,000	25,000
440 Uncategorized Income	\$188.88	50	\$0.00	50	50
Total Income	\$640,423.71	\$776,677.60	\$687,831.10	\$845,488.88	\$1,183,488.88
Expenses					
800 Accounting	\$27,854.08	30,000	\$13,481.22	25,000	25,000
801 Bank Charge	\$2,487.18	3,000	\$1,478.88	3,200	3,200
802 Calendar	\$15,538.08	3,000	\$4,818.01	5,000	5,000
803 Charitable Donations	\$3,800.00	0	\$0.00	0	0
804 Committees	\$4,188.42	5,000	\$188.41	5,000	5,000
805 Communication	\$87,430.87	55,000	\$24,080.25	22,000	22,000
807 Dependent Care	\$8,731.25	6,000	\$775.00	6,000	6,000
808 Election	\$81,208.70	35,000	\$5,612.28	30,000	30,000
809 Equity and Social Justice	\$3,733.82	4,000	\$374.30	4,000	4,000
810 Exec Expenses	\$1,373.05	1,500	\$100.00	1,000	1,000
811 Executive Honouraria	was \$2155.40	was \$2000	was \$4889.85	removed	removed
812 Fellowship	\$377.28	800	\$118.08	500	500
813 Furniture	\$483.83	3,000	\$0.00	2,000	2,000
814 Health and Safety	\$2,320.80	5,000	\$2,138.80	2,500	2,500
815 Insurance	\$3,835.87	4,000	\$1,826.88	4,000	4,000
818 IT Support	\$3,220.80	4,000	\$3,287.10	3,000	3,000
817 Legal	\$0.00	4,000	\$0.00	4,000	4,000
820 Meetings-ETFO AM	\$8,828.88	15,000	\$37,622.47	19,520	19,520
821 Meetings-Local AM	\$12,888.32	17,000	\$0.00	12,000	12,000
823 Meetings-Fall/Winter General	\$22,808.68	20,000	\$8,337.05	15,000	15,000
824 Meetings - Executive Evening	\$2,155.40	2,000	\$4,889.85	7,000	7,000
825 Meetings - Executive Day	\$28,178.88	27,000	\$8,272.01	27,000	27,000
828 Meetings-Other	\$58,768.68	20,000	\$7,878.16	20,000	20,000
827 Meetings-DEL/CLC		0	\$0.00	0	0
828 New Member Committee	\$502.66	3,000	\$0.00	1,500	1,500
828 Membership Recognition	\$10,220.85	4,000	\$0.00	1,000	1,000
830 Negotiations/ Grievance	\$5,703.61	80,000	\$9,618.38	80,000	80,000
831 Computer Equipment	\$10,788.08	6,000	\$3,824.50	5,000	5,000
832 Office Occupancy	\$18,888.80	25,000	\$15,851.02	25,000	25,000
833 Office Supplies	\$3,035.03	5,000	\$685.21	2,500	2,500
834 Political Action	\$2,888.68	5,000	\$0.00	6,000	6,000
835 Professional Learning-comm	\$8,438.88	15,000	\$881.87	10,000	10,000
837 Professional Learning Rebate	\$44,487.74	40,000	\$10,068.24	15,000	15,000
838 Reconstituted Committee	\$8,884.20	12,000	\$114.18	6,000	6,000
839 Public Relations		3,000	\$0.00	2,000	2,000
840 Release Time (daily)	\$3,133.88	5,000	\$0.00	1,000	1,000
841 Released Officers	\$476,023.48	500,000.00	\$273,878.82	500,000.00	500,000.00
Bill 124 Remedy rebat pay				50,000.00	50,000.00
844 Social	\$13,854.22	5,000	\$40.00	6,000	6,000
845 Status of Women	\$8,408.08	7,500	\$238.48	5,500	5,500
848 Travel	\$7,083.88	6,000	\$2,088.88	4,500	4,500
850 Website	\$3,438.31	5,500	\$8,780.00	3,500	3,500
Total Expenses	\$878,430.44	\$888,300.00	\$455,318.30	\$842,220.00	\$842,220.00
Total Income	\$640,423.71	\$776,677.60	\$687,831.10	\$845,488.88	\$1,183,488.88
Net Operating Income	-\$238,006.73	-\$222,722.60	\$232,614.80	-\$96,761.02	\$261,248.88
	Amount remaining in reserve after 2023-24 year	Amount remaining in reserve after 2023-24 year		Amount remaining in reserve after 2024-08 year	Amount remaining in reserve after 2024-08 year
Retained Earnings ending 6th 2023-2024	\$481,217.81	\$268,486.11		\$181,744.08	\$261,248.88
	\$817,284.24				