

DATE: Tuesday, April 22, 2025, 2025

TIME: 9:30 AM-4:00 PM

Health Breaks- 10:45-11:00 AM and 2:45-3:00 PM

Lunch 12:00-1:00 PM

Meeting Location: Virtual Meeting

Parliamentarian: Yolanda B'Dacy

Executive Board Members:

<u>Released Officers</u>: Marisa Gallippi, Laura Barrett, Gabrielle Blais-Jones, Sophie Kroesen, Jeremy Bass

<u>Executive Board Members</u>: Sujatha Chintakunta, Nathan Goveas, Gail James, Beverley Flynn-Samuels, Efstathia Sotiropoulos, Jeishan Rajakulasingam,

Executive Minutes: Laura Barrett

Human Rights Officer:

Regrets: Sarah Boomhower, Beverley Flynn-Samuels

Start: 9:30 AM

- 1. Human Rights Statement James
- 2. Land Acknowledgement Barrett
- 3. Approval of the Agenda -

Motion 24/25 - April Motion 1 Mover: Blais-Jones Seconder: James Motion BIRT the April 22, 2025 agenda be approved. *CARRIED*

5. Approval of the March 25, 2025 minutes

Motion 24/25 - April Motion 2 Mover: Barrett Seconder: Blais-Jones BIRT the March 25, 2025 minutes be approved. *CARRIED*

Motion 24/25 - April Motion 3 Mover: Blais-Jones Seconder: Sotiropoulos BIRT the April 11, 2025 Executive Constitutional Amendment minutes be approved. *CARRIED*

6. Timed Item-9:45 AM Treasurer's Report – Jeremy Bass

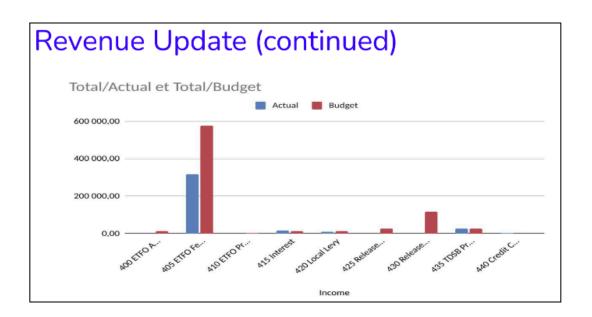
a) Report of Financials

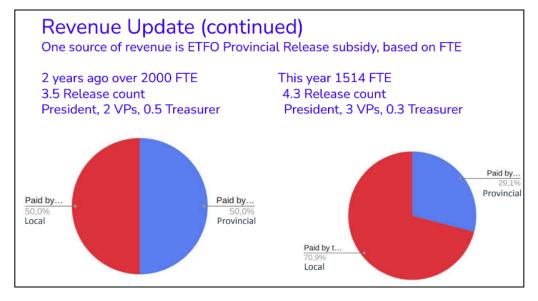
Revenue Update (continued)

- Budget lines 405 ETFO Fee Rebates (which is 64% of projected revenue) and 425 Release Time covered by ETFO Provincial have both had significant drops due to falling FTE numbers.
- Expenses are projected to be 138% of revenues, which is not sustainable.

Revenue Update

- As of April 16, 2025, the Local has received \$366,079.76 of the estimated revenue for the year of \$789,469.48, 87% from fee rebates from ETFO.
- As of April 16, 2025, the bank balance is \$333,902.38
- FTE (full time equivalent) numbers are approximately 1514, and falling; revenue is directly tied to FTE.





Revenue Update (continued)

 The credit memo from TDSB for \$27,765.18 which was sent on March 20, 2025, to compensate for an amount that was overbilled in the 2023 - 2024 school year due to erroneous benefits calculations, has been applied to our most recent TDSB invoice. All updated financial numbers reflect this credit from TDSB.

Revenue Update (continued)

 Our Local is a shrinking organization, the FTE's continue to drop, now estimated at 1514 as of March 14 (the update for April has not yet been received from TDSB), compared to 1585 at last report in February and 1935 at June 28, 2024. TDSB has started to hire, but this is not yet reflected in the FTE numbers.

Question: Can you explain the GIC numbers?

Answer: We had \$45,000 encumbered - when RBC was alerted to this, they split this into a \$25,000 encumbered (for the credit cards) and \$20,000 encumbered.

Motion 24/25 - April Motion 4 Mover: Gallippi Seconder: Rajakulasingam BIRT the Treasurer will deliver all the e-mail communications with RBC concerning the GICs to the president and the released officers no later than Tuesday, April 22, 2025 at 5:00pm. CARRIED

Question: In the case of non-refundable deposits for higher-cost social events, are e-transfers from members feasible?

Answer: Yes - the Dext e-mail address can be used for this - a test was carried out

earlier in the year to confirm.

Motion 24/25 - April Motion 5 Mover: Blais-Jones Seconder: Barrett BIRT the Treasurer process all outstanding PL reimbursements, including the writing of a cheque of \$250, by April 25th, 2025. CARRIED

Expense Update

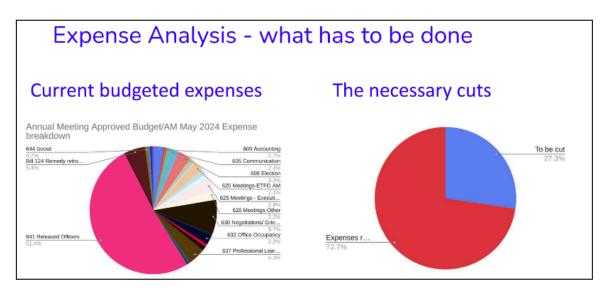
- Two budget lines are currently over budget: 620
 Meetings ETFO AM, over by \$2,065.57 and 640 Release
 Time, over by \$17,670.44.
- 641 Released Officers will probably end the year over budget, due to retroactive pay and salary increases not budgeted for last year.

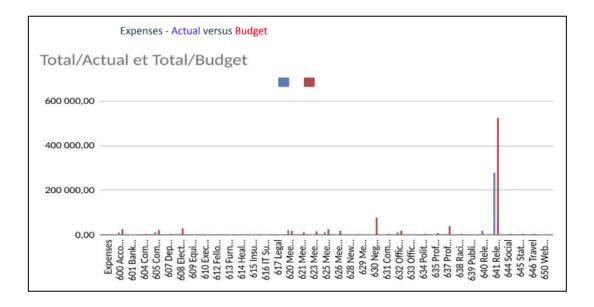
Expense Update (continued)

- There have been multiple sources of savings this year, and the Release Team continues to try to find other ways to reduce expenses.
- Budget Line 630 Negotiations/Grievance will probably end the year under budget, which may offset some of the over budget lines.

Expense Update (continued)

 The year is about 70% through, and so it is early to predict what the final bottom line will be. However, if we stick to the budget, and have no more revenue shocks, spending is still \$1.38 for each \$1 of revenue. Two budget lines will probably be underspent -Collective Bargaining, and Professional Learning Rebates.





Further opportunities to save money this year

- The printer/scanner/photocopier sitting in a storage room could be sold.
- Possibly other equipment not being used because of remote working could be sold.
- Since cheques cost 7 times as much as electronic transactions, reducing cheque usage saves money as well

Further opportunities to save money this year				
	Description	e-transfer (Interac email money transfer)	e-transfer (direct deposit)	Cheque
	Bank Fee	\$1.50	\$0.00	\$3.00
	Cost of paper cheque	\$0.00	\$0.00	\$0.92
	Cost of mailing	\$0.00	\$0.00	\$1.63 (\$1.44 + HST)
	Cost of bookkeeper's time to reconcile a cheque (\$80 per hour + HST)	\$0.00	\$0.00	\$1.50
	Cost of time to physically write the cheque	\$0.00	\$0.00	\$3.00
	Cost of time to physically mail cheque	\$0.00	\$0.00	\$3.00
	Cost of time to approve in Approval Max	\$0.50	\$0.50	\$0.50
	Total Cost	\$2.00	\$0.50	\$13.55

Further opportunities to save money this year

- We are gradually switching from ICA mail to Gmail, which costs less and provides more functionality
- Zoom is costing \$24.28 monthly, or \$291.36 annually, and Google Meet, with the same functionality, is included for free with our Gmail accounts

10:45-11:00- Movement Break

11:00 AM - Bass - Leave request

Motion 24/25 - April Motion 6 Mover: Bass Seconder: Goveas BIRT the Treasurer be allowed to take up to 10 school days unpaid leave of absence in the month of May for personal reasons.

Chintakunta/Gallippi Call the Question - CARRIED FAILED

Treasurer's Report, continued

Observations

 Based on projected revenues for the 2025 - 2026 school year, which are dropping due to declining FTEs, just two budget lines from the draft proposed budget, 670 Release Time President 1.0, and 672 Release Time all Vice Presidents 3.0, represent 105.15% of all projected revenue, meaning after paying these two lines, there is no money left for anything else at all.

Observations (continued)

- The first two budget committee meetings took place on February 4, 2025 and April 9, 2025.
- The next budget committee meeting will be on April 29, before the Executive Meeting in May, so a draft budget can be prepared for Executive approval before being presented to the members at the May meeting.

Observations (continued)

• To balance the budget, which is an absolute necessity given the lack of reserves, it will be necessary to have some constitutional amendments, and possibly some facilitating motions.

Observations (continued)

- The budget committee seeks direction from the members as to how to generate a balanced budget for the next school year, as it will require facilitating constitutional motions in order to balance the budget.
- Any constitutional changes should be costed in full, either with positive or negative effects on the budget.
- ETFO recommends reserves be between 35% and 100% of revenue

Question for Treasurer: last year's budget we finished over budget - where are the reports from last year (June, July, August)?

Answer: We have the 2023-2024 audit, but not those financial reports.

Question: The audit indicated a net income of \$230,000 last year - where are we sitting currently?

Answer: Reserves are at approximately \$200,000 - that \$200,000 is used to cover the fact that the budget for this year had an expense of \$1.38 for every dollar of revenue - the reserves are for if we spend everything in the budget.

Question: What are the details of the deposits from the TDSB?

Answer: The \$27,000 was from the calculation error last year - instead of paying us in cash, the TDSB gave that as an offset for release time we're being charged this year. Difficult to determine how much went to each officer because last year there were different officers at different salaries.

Question: More clarity around the 2023-2024 audit figures versus our end-of-year financials (different budget lines), and the reserves?

Answer: Targeted didn't send us the June 30th statements - we used the audited statements. The retained earnings of \$230,000 will go to the fact that we're spending more than we're earning.

Discussion: a request that Targeted send the June through August 2024 financials to the released officers, discussion of the level of detail of the financial statements, and timelines around Targeted and the adding of notes.

Motion 24/25 - April Motion 7 Mover: James Seconder: Rajakulasingam BIRT the General Ledger have all the details for every budget line. *CARRIED*

12:00 - 1:00 PM LUNCH

1:00-1:30-ETT Liaison-Elizabeth So - Elizabeth sent regrets

• Member survey collaboration with ETT

7. President's Report

First Vice-President Barrett debriefed the Executive re: April 9 EOTCC meeting:

- EOTCC Elementary Occasional Teachers Consultation Committee (monthly meeting between released officers and Board personnel)
- Eligible To Hire (ETH) list: we're still getting more information on the new list (which has an expiry date) versus the OT roster list, Vice-President Kroesen has been in communication with Arlene Turner at the Board
- Payroll update coming soon (cannot announce before the Board officially announces it)
- Updated TDSB personnel (Alex Atkinson for surnames A-L, Terri Delaney for M-Z):

https://tdsbweb.tdsb.on.ca/employee_services/SmartFindExpress/Teachers-Occa sional-Teachers

- Go Guardian app for monitoring students' web browsers (ongoing discussion about privacy and OT responsibilities/liabilities)
- 2024-2025 Days of Significance calendar (there is no TDSB Days of Significance calendar past December 2024, and the calendar is currently under review - a new multifaith calendar can be found on the TDSB Staff site, as well as material from the Urban Indigenous Education Centre)

 Vice-President Blais-Jones has inquired about Board-wide consistency in admin guidance around reporting workplace injuries - Patrick Mohammad (Sr. Manager of Health & Safety) to be looped into the discussion with Labour Relations

President Gallippi resumed:

- ALTO Program and possible "other" positions ALTO positions posted weekly floating another idea for a position that starts right in September
- Discussion: Annual General Meeting- Delegates and Executive Board Election nominees introductions with speeches- Meet the Candidate Night-May 5 (virtual evening) - Parliamentarian B'Dacy explained the logistics of this event
- President Karen Brown meet/greet debrief (First Vice-President Barrett made confidential notes to be reviewed)
- All OT/Member Survey (with ETT) Executive discussed the collaborative approach
- Meal Allowance for the Annual General Meeting discussion
- First Vice-President Barrett shared member survey responses and comments regarding in-person and virtual 2025 Local Annual Meeting

Motion 24/25 - April Motion 8

Mover: Kroesen Seconder: Gallippi

BIRT the 2025 Local Annual Meeting be held online.

April Motion 8A - Bass/Gallippi

BIRT the May 21 session of the 2025 Local Annual Meeting be held online and the May 28 session be held in person.

8 - Call the Question - Barrett/Blais-Jones - CARRIED

Motion 8AA CARRIED AS AMENDED

April Motion 8AA - Blais-Jones/Kroesen
BIRT the May 21 session of the 2025 Local Annual Meeting be held online with a meal allowance of \$20 and the May 28 session be held in person.
8A - Call the Question - Gallippi/Blais-Jones - CARRIED
Motion 8A CARRIED

Chair rejected this as a secondary amendment **Blais-Jones/Kroesen Challenge to the Chair** Challenge to the chair The challenge was successful. 8AA - Gallippi/Rajakulasingam Call the Question CARRIED

Motion 8AA - CARRIED

Final text of the motion: **Motion 24/25 - April Motion 8AA** BIRT the May 21 session of the 2025 Local A

BIRT the May 21 session of the 2025 Local Annual Meeting be held online with a meal allowance of \$20 and the May 28 session be held in person.

TIMED ITEM - 2:00-2:45pm - Terms of Reference amendments

2:24 Adjusted start time

Motion 24/25 - April Motion 9 Blais-Jones/Barrett BIRT the procedural amendments listed in Appendix A be made. *CARRIED EN BLOC*

One motion severed April Motion 9B Duties of the Executive 3.6.4 (becomes 3.6.3)

2:45-3:00 PM MOVEMENT BREAK

TIMED ITEM - 3:15-4:00 PM - Committee Reports

Motion 24/25 - April Motion 10 Barrett/Blais-Jones Motion to approve the updated committee member list.

Motion 24/25 - April Motion 11

Kroesen/Gallippi motion to Change the Orders of the Day to hear the update on the GIC information.

CARRIED

The president shared an e-mail from RBC with the Executive.

Committee Reports, continued:

• **Budget Committee**- met in February, April, one more meeting coming up April 29 to prepare a draft budget for Executive approval in May

• **Constitution Committee** - met April 15 and went over constitutional amendment propositions

• Equity and Social Justice Committee - will have one more meeting before the end of the year - ETFO's antisemitism workshop with a \$150 cost is already fully booked, and the other workshop has a \$750 cost, which is beyond the motioned language previously determined

• New Members Committee - April 7 bakery social at Circles and Squares, next meeting May 6th

• **Political Action Committee**- still in process of registering for the Toronto and York Region Labour Council

• Professional Development Committee- outdoor-education workshops coming soon

- Racialized Members Committee- no updates at this time
- French Teacher Committee- no updates at this time

• Health and Safety - next Action on Violence workshop Tuesday, May 13 (virtual) with an in-person presentation to come

• **Retired Teacher Committee** - April 14 - committee meeting, retired members concerned about not extending the 50 days, and ERPs - two committee members will present a motion from the floor at the ETFO Annual Meeting

• Social Committee- met April 17, planned four events:

- Thursday, May 15 Drop-in at Demetres Desserts Dufferin
- Sunday, May 18 ROMWalk
- Thursday, June 5 Meal and karaoke at Scotthill Caribbean Cuisine
- Tuesday, June 10 Glow-in-the-dark mini-golf at the Putting Edge

• **Status of Women**- Chocolate Painting Workshop - May 7th - Library booked for annual mindfulness workshop on June 7th (including sound bath and mindful art)

• **2SLGBTQIA+ Committee** - potentially teaming up with ETT for Trans March meetup on Friday June 27

Motion 24/25 - April Motion 12

Executive motion

BIRT The 2025 Annual Meeting in-person session will have dependent care and mileage covered.

CARRIED

4:12pm - Adjourned

Important Upcoming Dates:

- Committee Events-please see the event calendar on the website for the most up to date information.
- Candidate Night: May 5, 2025
- Virtual Member Town Hall: May 8, 2025
- Annual Meeting Session 1: May 21, 2025
- Annual Meeting Session 2: May 28, 2025
- Summer Newsletter -June 25, 2025

Appendix A - Procedural Amendments - red text indicates changes

3.0 DUTIES OF THE EXECUTIVE

3.2 Executive and Committee Expectations

3.2.4 There shall be at least one released officer on every committee (except the Elections Committee, should they all be seeking re-election).

3.4 Lieu Time

3.4.4 Use of lieu time for released executives must be used within the same school year.

3.6 Duties of the Treasurer

- 3.6.1 The Local's contact person for its RBC financial accounts only be the Treasurer of the Local. All three signing officers shall be copied on correspondence between the Local and bank.
- 3.6.2 Stricken should be removed
- 3.6.3 The Local's contact person for the Bookkeeper and Targeted Bookkeeping be only the Treasurer of the Local. All three signing officers shall be copied on correspondence between the Local and the Bookkeeper.
- 3.6.4 All Toronto OT Local financial statements prepared by Targeted Accounting be emailed to all members of the Toronto OT Executive directly from Targeted Accounting as a PDF within 3 school days of completing each bookkeeping update for the Toronto OT Local. Motion 20/21-30, updated Dec 14/22

3.6.7 Treasurer Responsibilities:

r. Other financial duties as assigned by the President

3.7 Duties of the Secretary

- 3.7.1 Prepares draft and revised minutes and emails electronic copies to the executive at least 3 days prior to the next executive meeting
- 3.7.2 Shall be responsible for the final edit of the minutes
- 3.7.3 Shall send the Draft Minutes of all meetings be sent to all the Executive within one week of the meeting

3.8 **Duties of Executive Members:**

- 3.8.1 Serves on/chairs at least one committee
- 3.8.2 Participates in debates and votes on issues affecting members

3.9 Duties of the Chief Negotiator:

- $3.9.1 \rightarrow 3.9.12$: Renumber, capitalize first letters
- 3.9.13 write reports to the membership about Central or Local Collective Bargaining, subject to approval by the President.

Original Language from above: BIRT that the CN be the only person to write any reports to the membership about Collective Bargaining, whether it's

Local Bargaining or Central, subject to the President's approval. (February 20, 2024)

4.0 ELECTION PROCEDURES

Lots of duplications, but should be dealt with at the June meeting after the elections have been concluded for the year.

5.0 FINANCIAL PROCEDURES

5.3 Levy Codified in Constitution

5.3.1 The Local Constitution stipulates that each member shall have a local levy deducted by the Board from each pay. This levy is forwarded to the local once per month. The amount of the levy is set in the Constitution at 0.01% of gross salary (gross salary times .0001).

5.7 Salaries for Released Officers

- 5.7.4 The president, vice-presidents first and second vice-presidents, and the treasurer are released in accordance with the Constitution.
- 5.7.7 Members who are released by the local on a regularly scheduled basis for longer than the LTO threshold in the current collective agreement are to be paid at their grid salary. Should additional days of service in the same capacity, beyond the originally approved assignment, be required, those days are to be paid at the same grid rate. These extra days will be reported at the executive meeting for approval in accordance with the Constitution.

5.9 Corporate Credit Cards

- 5.9.1 The Local's President and Vice-Presidents have a credit card to use for the business of the Local for the school year. Motion 20/21-5, Updated November 15, 2022
- 5.9.2 Corporate credit cards (e.g. VISA) are to be provided to the president, first vice-president, and second vice-president for their term of office.
- 5.9.1 The Local's President and Vice-Presidents will be provided with a corporate credit card (e.g. VISA, MasterCard), to be used for the business of the Local for their term of office.

Delete 5.9.2 and renumber.

5.12 Forms and Invoices

5.12.1 Digital Fforms for general expenses and kilometrage are available from the Treasurer, who shares the links with the Executive local office.

5.15 Collective Bargaining Committee

- 5.15.1 All non-full time release members of the Local Collective Bargaining Committee be paid release at their daily rates for all Local Bargaining Sessions with the board for the duration of the current Local Negotiations. Costs to come from the Negotiations / Grievances Budget Line. **Motion 20/21-25**
- 5.15.2 All non-full time release members of the local collective bargaining committee be paid release at their daily rate for all local bargaining sessions with the board for the duration of the local negotiations. Cost to come from the negotiations grievances budget line. **Motion 20/21-2**
- 5.15.1 All non-full time release members of the Local Collective Bargaining Committee will be released at their daily rate for all Local Bargaining Sessions with the Board for the duration of Local Collective Bargaining. Costs to come from the Negotiations / Grievances Budget Line.

Delete 5.15.2

- 5.15.3 The local may donate funds to any ETFO OT local that is in the same district school board as a teacher local that is on strike or locked out for five (5) days or more. The amount of the donation shall be determined by motion of the executive.
- 5.15.4 In a strike or lockout, the local may provide further financial support to a local as determined by the executive.
- 5.15.2 The Local may donate funds to another ETFO local that is in a strike or lockout, or another OT that is in the same district school board as a teacher local that is on strike or lockout for five (5) days or more. The amount of the donation shall be determined by the executive. Cost to come from the Negotiations / Grievances Budget Line.

Renumber 5.15.3 to 5.15.2; Delete 5.15.4

5.17 Member Expenses

5.17.1 - Realign the letters (tab in)

- 5.17.3 Any **in person** Local General, Annual or Bargaining Meetings be held in economical venues such as the Fairmeadow Gym and food provided be a maximum of \$30.00 per member. (**Updated June 7, 2023**)
- 5.17.5 The Local Ttravel Aallowance for the fiscal year be \$0.61/ km for drivers and an additional \$0.05/ km for each passenger for travel incurred while representing the Local for Local business. Motion 20/21-7 Amended Oct 3/21
 - a. The kilometrage rate shall be \$0.61 per kilometre with an additional \$0.05/km for drivers taking each additional passenger, who would have otherwise been eligible for a mileage claim up to a maximum of a 70 km round trip unless otherwise approved by the executive.
 - b. Kilometrage will be paid for committee meetings, as authorized by the president or designate up to the maximum of 35 kilometres each way.
 - c. Kilometrage claims should indicate the point of origin, point of destination, number of kilometres travelled and the purpose of the trip.
 - d. Claims may be verified on a recognized mapping application +/- 0.5 kilometers each way.
 - e. Kilometrage will not be paid for local executive and committee Meetings held during school hours for which release time has been paid, nor for general or annual general Meetings.
 - f. Kilometrage claims should accompany expense claims that refer to the same event.
 - g. Members travelling by transit, on Local business, shall be reimbursed their actual fare.
 - h. Released officers using their personal vehicle to travel for meetings outside the TDSB catchment area (e.g. POTs, GHOTs) where they are representing the Local shall have the entire journey covered.
- 5.17.6 Hotel accommodations for the fiscal year, for members approved by the Executive to represent the Local for union business, be single rooms if the member wishes. Cost to come from the Meetings-Other budget line. Motion 20/21-8
 - a. Hotel accommodations for Local members approved by the Executive to represent the local at overnight events shall be in single rooms, unless mutually agreeable to the members involved. (Updated June 7, 2023)
- 5.17.6 **Hotel accommodations** for members approved by the Executive to represent the local for union business will be single rooms if the event takes place outside the TDSB catchment area. If the event is within the TDSB catchment area, half of the single room fee shall be covered by the local, with the remaining amount being covered by the member. Costs to come from the Meetings-Other budget line.

- 5.17.7 All non-full time release members of the Local Collective Bargaining Committee be paid release at their daily rates for all Local Bargaining Sessions with the board for the duration of the current Local Negotiations. Costs to come from the Negotiations / Grievances Budget Line. Motion 20/21-25 - Already covered in CB committee in 5.15
- 5.17.8 Bookkeeper: The Local continue to employs the bookkeeping services of Targeted Accounting, with the President and Treasurer signing the Dec.
 8/22 yearly Engagement Letter. Costs to be expensed to budget line 600 Accounting. Motion 22/23-71
- 5.17.9 **Reimbursement Forms:** Event/meeting reimbursement forms must be received within 60 calendar days of the event/meeting, and no later than the end of the fiscal year (closest working day to June 15th). June 14th, 2024 (fiscal year end). **Updated Oct. 4, 2023.**

6.0 OFFICE PROCEDURES

6.3 Equipment

- 6.3.1 All equipment purchased by the Local shall remain in the local storage lockerat the local office, unless the equipment is being used by released officers for their home offices or for local events. Local equipment lent to released officers shall be returned to the storage locker at the end of their term.for required for local business off-site. In such case, it will be returned to the office as soon as possible.
- 6.3.2 A rental agreement shall be signed between a signing officer and released officer borrowing the equipment. Once it is returned, a signed receipt or email confirmation will be provided.

6.4 Keys Storage Locker Access

- 6.4.1 Extra keys to the local office must be available in the local office for use by executive members and committee chairs. Released officers will be given the codes necessary to access the storage locker, and will retrieve items needed for Local events.
- 6.4.2 Every key holder must return their keys at the end of their term / employment. Released officers will destroy any record of the codes they have at the end of their term. The codes may be changed on a yearly basis if needed.

6.4.3 Empty - delete

6.7 Year-end Office Closing Procedures

- 6.7.3 Request invoice from Board for all outstanding release time costs for the current school year so that these can be paid prior to the end of June (end of fiscal year).
- 6.7.7 Review the levy list to identify those who have not worked the required 2530 days to stay on the list. (President or designate)
- 6.7.8 Finalize the Local pocket calendar-and send it to the printers with as much information as is available. (President or designate)

- 6.7.9 Write the final newsletter and send it to the printers for mailing with the calendar in early July.
- 6.7.12 Place the same message on the Local website and in e-mail auto responder. (President or designate)
- 6.7.13 Turn off and unplug fax machine over the summer to prevent the receipt of junk mail.
- 6.7.13 Downsize the Voice-over-IP (VoIP) system to a single phone line and voicemail mailbox on the last working day of the year.
- 6.7.14 Print and securely store all hard copy Member meeting notes in storage locker. Download all Member meeting notes from the linked Cloud Drive onto office-issued digital storage media and return to storage locker.
- 6.7.15 Return released officers' cell phones, restored to factory settings

PASSED EN BLOC Motion 9A

3.6.4 All Toronto OT Local financial statements prepared by Targeted Accounting be emailed to the released officers one week prior to the Executive meeting. Once reviewed for errors, corrected by the bookkeeper, then they shall be sent to all members of the Toronto OT Executive directly from Targeted Accounting as a PDF 3 school days before each Executive Meeting.

(Becomes 3.6.3 because of the striking-out of 3.6.2) PASSED AS A SEVERED MOTION April Motion 9B