



**ETFO Toronto Occasional Teachers Executive Meeting 2024-2025**

**DATE:** Friday, June 6, 2025

**TIME:** 9:30 AM- 4:00 PM

**Health Breaks-** 10:45-11:00 AM and 3:00 -3:15 PM

**Lunch** 12:00-1:00 PM

**Meeting Location:** Virtual Meeting

**Parliamentarian:** Yolanda B'Dacy

**Executive Board Members:**

Released Officers: Marisa Gallippi, Laura Barrett, Gabrielle Blais-Jones, Sophie Kroesen

Executive Board Members: Sujatha Chintakunta, Nathan Goveas, Gail James, Beverley Flynn-Samuels, Efsthia Sotiropoulos, Jeishan Rajakulasingam

Executive Minutes: Laura Barrett, Gabrielle Blais-Jones

Human Rights Officer:

Regrets: Sarah Boomhower

Observers: Justin Ngo, Melissa Major

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**Start: 9:47 AM**

**1. Human Rights Statement** - Gabrielle Blais-Jones

**2. Land Acknowledgement** - Beverley Flynn-Samuels

### 3. Approval of the Agenda

**Motion 24/25 June Motion 1**

**Mover:** Rajakulasingam

**Second:** Chintakunta

BIRT the June 6, 2025 agenda be approved.

**CARRIED AS AMENDED**

### 5. Approval of the May 2025 minutes

**Motion 24/25 June Motion 2**

**Mover:** Barrett

**Second:** Chintakunta

BIRT the May 12 and May 20, 2025 minutes be approved.

**CARRIED AS AMENDED**

**Kroesen/Gallippi** amendment to remove Executive Summary slide from Treasurer's Report

**Kroesen/Blais-Jones** amendment to remove Revenue Update Continued

**Rajakulasingam/Chintakunta** Call the Question - **FAILED**

**Gallippi/Kroesen** amendment to remove expense and revenue update slides

**Blais-Jones/Barrett**

**Postpone the amendment to 2:30pm**

**Approval of the minutes will be postponed to 2:30**

**Motion 24/25 June Motion 3**

**Mover:** Kroesen

**Second:** Gallippi

BIRT the Executive move in camera.

**CARRIED**

**Motion 4 BIRT the local host an in-person special meeting to revisit the levy motion, the budget, and auditor**

*BIRT the local host an in-person session 3 of the 2025 Annual meeting to revisit the levy motion, the budget, and auditor*

Mover: Kroesen

Seconded: Rajakulasingam

BIRT the local hold an in-person special meeting, with a meal for members, not later than Sept. 30, 2025. Should there be fewer than 50 people registered three days prior to the meeting date, the meeting will be moved to an online meeting with a \$20.00 per person meal allowance. The purpose of this meeting is to address three items: the 2025-2026 budget, 2025-2026 auditor, and 2025-2026 levy.

**CARRIED**

Blais-Jones / Rajakulasingam Call the Question - **CARRIED**

**Blais-Jones/Barrett motion to rise and report**

**Observers welcomed back**

**6. Online Motion Report**

**Motion 24/25 May Online Motion 1**

**Mover:** Gallippi

**Seconded:** Barrett

BIRT the Executive approve the attached 2025-2026 Proposed Budget.

**CARRIED**

(Updated 2025-2026 Budget appears as Appendix A below)

**7. Timed Item-9:40-10:00 AM Announcement Treasurer's Resignation effective May 31, 2025**

**Elections Officer- Executive to Appoint Treasurer position via secret ballot**

**Report – Motion for GICs**

**Motion 24/25 - June Motion 5****Mover:** Gallippi**Second:** Barrett

BIRT the ETFO Toronto Occasional Teachers' Local cash in both unencumbered GICs (one for \$20,000 and one for \$300,000) as soon as possible, and that this money be deposited in the Local's chequing account.

**CARRIED****12:15 - 1:30 PM Movement Break and Lunch combined****First Vice-President's Report**

- **Procedural Amendments**

As in Appendix B

- **ETFO Executive Training**

First Vice-President Barrett will create a survey for the incoming Executive to decide on priority topics and timeline

**President's Report**

- TDSB updates -powerschool, ALTOs, and other possible incentives for OTs
- ETFO-OT Survey about TDSB
- EOTCC May meeting date TBD → June 13

In-camera 2:31 to 3:04

**Motion 24/25 - June Motion 6****Mover:** Barrett**Second:** Kroesen

Motion to reconsider the special meeting motion (June Motion 4), and amend to strike out "and the 2025-2026 levy".

**CARRIED**

*Final text:*

**Motion 24/25 June Motion 4**

BIRT the local hold an in-person special meeting, with a meal for members, not later than Sept. 30, 2025. Should there be fewer than 50 people registered three days prior to the meeting date, the meeting will be moved to an online meeting with a \$20.00 per person meal allowance. The purpose of this meeting is to address two items: the 2025-2026 budget and 2025-2026 auditor.

**CARRIED AS AMENDED**

**Motion 24/25 June Motion 7**

**Mover:** Kroesen

**Second:** Blais-Jones BIRT Yolanda B'Dacy will be the parliamentarian for the September 2025 special meeting, pending availability.

**CARRIED**

Blais-Jones/Barrett - Rise and report

**Change to the Orders of the Day**

**2:00-2:30 - Vice-President (Women Only) report**

- Request for unpaid leave (3.5 days in June)

**Motion 24/25 June Motion 8**

**Mover:** Blais-Jones

**Second:** Barrett

Unpaid leave for Vice-President Blais-Jones for the afternoon of Friday, June 20 and Monday to Wednesday, June 23-25, 2025

**CARRIED**

**Motion 24/25 June Motion 7**

**Mover:** Gallippi

**Second:** Blais-Jones

BIRT released officers be approved for lieu time for work done in the summer

***CARRIED***

***Returned to May 12 and May 20 minutes, carried as amended***

**4:50pm - Adjournment**

**Important Upcoming Dates:**

- Committee Events - please see the event calendar on the website for the most up to date information.
- Summer Newsletter - to be sent out to the membership July 2025

## Appendix A

2025-2026 Proposed Budget			2024-2025 Approved Budget		
	<b>-\$89,874.08</b>	<b>\$4,456.40</b>			
	Executive May 2025	Updated Exec proposal		Approved May 16 2024	May 5 2025 Actuals
<b>INCOME</b>			<b>INCOME</b>	Annual Meeting	
400 ETFO AM Reimbursements	13,392	14,756	400 ETFO AM Reimbursements	12,891	
405 ETFO Fee Rebates	370,312	370,312	405 ETFO Fee Rebates	507,710	\$316,074.87
			Bill 124 Remedy Released Officers (one-time)	20,000	
408 Retro Pay ETFO Provincial (one-time)	70,000	70,000	Bill 124 Remedy ETFO Fees (one-time)	50,000	
410 ETFO Program Funding	1,500	1,500	410 ETFO Program Funding	1,500	\$25,000.00
415 Interest	3,000	3,000	415 Interest	13,850.48	\$15,021.37
420 Local Levy	8,397	8,397	420 Local Levy	12,000	\$10,699.41
			Bill 124 Remedy Levy (one-time)	468	
425 ETFO Provincial reimbursement for release time (1.25 Release)	168,315	168,315	425 Release Time (0.75 Release)	84,000	
			430 Release Time (1.0 President)	118,000	
435 TDSB Professional Learning Funds	25,000	25,000	435 TDSB Professional Learning Funds	25,000	
					\$808.91
440 Uncategorized Income	50	50	440 Uncategorized Income	50	\$802.46
<b>Total Income</b>	<b>\$659,965.92</b>	<b>\$661,330.00</b>	<b>Total Income</b>	<b>\$845,469.48</b>	<b>\$368,407.02</b>
<b>EXPENSES</b>			<b>EXPENSES</b>		
600 Accounting	16,950	15,000	600 Accounting	25,000	\$12,574.10
601-1 Bank Charge	2,400	2,400	601 Bank Charge	3,200	\$1,427.04
602-2 Auditor	5,600	5,600	602 Calendar	0	
			603 Charitable Donations	0	
604 Committees	1,000	1,000	604 Committees	5,000	\$442.30
605 Communication	17,000	17,000	605 Communication	22,000	\$15,654.00
607 Dependent Care	3,000	2,000	607 Dependent Care	6,000	
608 Election	15,000	9,000	608 Election	30,000	\$5,917.97
609 Equity and Social Justice	1,500	1,500	609 Equity and Social Justice	2,000	
610 Exec Expenses / Administrative Expenses	1,000	1,000	610 Exec Expenses	1,000	\$13.20
			611 Executive Honouraria	removed	
612 Fellowship	100	100	612 Fellowship	500	
613 Furniture	250	250	613 Furniture	2,000	
614 Health and Safety	250	250	614 Health and Safety	2,500	
615 Insurance	1,200	1,200	615 Insurance	4,000	\$2,604.00
616 IT Support	1,000	1,000	616 IT Support	3,000	\$860.00
617 Legal	1,000	1,000	617 Legal	4,000	
620-1 Meetings-ETFO AM	23,000	14,756	620 Meetings-ETFO AM	19,520	\$22,283.94

	Executive May 2025	Updated Exec proposal			Approved May 16 2024	May 5 2025 Actuals
620-2 Meetings ETFO AM not reimbursed		15,743				
621 Meetings-Local AM	1,000	2,500		621 Meetings-Local AM	12,000	
623 Meetings-Fall/ Winter General	1,000	1,000		623 Meetings-Fall/ Winter General	15,000	\$748.00
				624 Meetings - Executive Evening	0	
625 Meetings- Executive	10,000	5,000		625 Meetings- Executive Day	27,000	\$14,420.67
626 Meetings-Other	5,000	5,000		626 Meetings-Other	20,000	\$3,398.66
				627 Meetings-OFL/CLC	0	
628 New Member Committee	1,500	1,500		628 New Member Committee	1,500	
629 Membership Recognition	250	250		629 Membership Recognition	1,000	
630 Negotiations/ Grievance	750	750		630 Negotiations/ Grievance	80,000	\$843.06
631 Computer Equipment	1,600	1,600		631 Computer Equipment	5,000	\$1,591.32
632 Office Occupancy	12,500	12,500		632 Office Occupancy	20,000	\$12,884.99
633 Office Supplies	500	500		633 Office Supplies	2,500	\$500.85
634 Political Action Committee	1,500	1,500		634 Political Action	6,000	\$22.67
635 Professional Learning-committee	7,000	7,000		635 Professional Learning-committee	10,000	\$622.66
637 Professional Learning Rebate	18,000	18,000		637 Professional Learning Rebate	40,000	\$8,897.33
638 Racialized Members Committee	1,500	1,500		638 Racialized Members Committee	6,000	\$52.84
				639 Public Relations	2,000	
640 Release Time (daily)	25,000	12,500		640 Release Time (daily)	1,000	\$18,670.44
641 Released Officers	565,740	490,225		641 Released Officers	474,000.00	\$471,260.41
				Bill 124 Remedy retro pay	50,000	
644 Social	1,500	1,500		644 Social	6,000	
645 Status of Women	1,500	1,500		645 Status of Women	5,500	
646 Travel	250	250		646 Travel	4,500	\$232.12
650 Website	3,500	3,500		650 Website	3,500	\$3,390.00
Total Expenses	\$749,840.00	\$656,873.60		Total Expenses	\$922,220.00	\$599,312.57
Total Income	\$659,965.92	\$661,330.00		Total Income	\$845,469.48	\$368,407.02
Net Operating Income	-\$89,874.08	\$4,456.40		Net Operating Income	-\$76,750.52	-\$230,905.55



**Appendix B**  
**Procedural Amendments • June 6, 2025**  
**Updated language/formatting in red**

**Reverted to procedural language before April 22, 2025:**

**5.17.6 Hotel accommodations** for the fiscal year, for members approved by the Executive to represent the Local for union business, be single rooms if the member wishes. Cost to come from the Meetings-Other budget line. **Motion 20/21-8**

- a. Hotel accommodations for Local members approved by the Executive to represent the local at overnight events shall be in single rooms, unless mutually agreeable to the members involved. **(Updated June 7, 2023)**

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**OPERATING PROCEDURES**

**1.0 OPERATING PROCEDURES FOR EXECUTIVE MEETINGS**

**1.11 On-line Email Voting Procedure:**

**1.11 Online Email Voting Procedure:**

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**3.9 Professional Learning Committee Terms of Reference**

**3.9 Professional Development Committee Terms of Reference**

3.9.13 Completed Professional Learning Reimbursement forms and Professional Learning Resources Reimbursement forms must be at the Local no later than June 13, 2025 and pertain to courses completed / resources purchased after June 28, 2024. (Updated November 2024)

*3.9.13 to be updated by the Professional Development Committee, but will reflect the financial transaction deadline of the previous fiscal year*

## 7.3 Professional Learning

### 7.3.10 Reimbursement Forms

Professional Learning reimbursement forms must be received within 90 calendar days of the course completion date, and no later than June 14th, 2024 (fiscal year-end).

Updated Oct. 4, 2023.

### 7.3.10 Reimbursement Forms

Professional Learning reimbursement forms must be received ~~within 90 calendar days of the course completion date, and no later than June 14th, 2024 (fiscal year-end).~~

~~Updated Oct. 4, 2023.~~ **the end of the fiscal year (closest working day to June 15th).**

**Updated June 6, 2025**

*Used the language from this:*

*5.17.8 Reimbursement Forms: Event/meeting reimbursement forms must be received within 60 calendar days of the event/meeting, and no later than the end of the fiscal year (closest working day to June 15th).*