



ETFO Toronto Occasional Teachers Strategic Planning 2025-2026

DATE: Tuesday, September 16, 2025

TIME: 9:30am - 4:00pm

Health Breaks - 11:15am, 3:15pm

Lunch 1:00 pm - 2:00 pm

Meeting Location: 550 Queens Quay West

Parliamentarian: Yolanda B'Dacy

Executive Board Members:

Released Officers: Marisa Gallippi, Laura Barrett, Gabrielle Blais-Jones, Sophie Kroesen, Gail James

Executive Board Members: Sujatha Chintakunta, Beverley Flynn-Samuels, Jeishan Rajakulasingam, Nathan Goveas, Melissa Major, Theo Shivnaraine

Secretary: K. Justin Ngo

Human Rights Officer: Laura Barrett

Regrets: Theo Shivnaraine

Start: 10:00 AM

Agenda

1. Human Rights Statement - Gail James
2. Land Acknowledgment - Gabrielle Blais-Jones

3. Welcome Executive - Marisa Gallippi
4. Robert's Rules - Yolanda B'Dacy
5. Approval of the Agenda

Motion 25/26 - September Motion 1

Goveas / Barrett

BIRT the September 16, 2025 agenda be approved.

CARRIED

In-camera session

BREAK 11:15 - 11:30am

Out of camera

6. Approval of the Minutes

Motion 25/26 - September Motion 2

Blais-Jones / Chintakunta

BIRT the June 2025 minutes be approved.

CARRIED AS AMENDED

7. Treasurer's Report

E-transfer deposits

- Deposits for events / workshops
- logistics of e-transfers (who tracks the deposits, which e-mail address to use)

**Action item: Treasurer to investigate e-transfer deposits with RBC*

Financial/Treasurer items:

Treasurer Finances

- Format of finances for presentation at Executive/ General/ Annual Meetings, amount of time given for Treasure Reports, location on agenda
 - 4 financials received how many days before all meetings
 - Financial articles in newsletters, website, Constant Contact
 - most locals are usually in a deficit for the first ½ of year
- suggestion: Treasurer report booklet on website

President continues:

Treasurer Allotment for 2025-2026

- How will .2 work?
- Date of fiscal year end invoice submissions

**Action item: Suggestion: .2 is insufficient for the amount of work Executives and Treasurer will discuss and bring forth new release time*

Credit Cards

- No changes for 2025-2026

New Accounting Firm

- Calendar for transactions

Reimbursement Forms - creation Release, approval Exec.

**Action item: Release team to discuss format/logistics*

7. President's Report

- Released Officer Portfolios

Gabrielle

- 1) Communication - social media presence (Facebook page, Instagram account)
- 2) Professional Learning

3) Assist the President with various tasks (e.g. attend special meetings as notetaker)

Committees

- 1) Status of Women
- 2) French Teacher Ad Hoc (motion)
- 3) PD committee
- 4) Equity & Social Justice committee

Laura

1. Committees portfolio
2. Health and Safety - (w/Jeishan and Marisa)
3. Organization of ETFO Annual Meeting (w/Marisa)
4. Task list for released team report
5. Social portfolio

Committees

- Social
- 2SLGBTQIA+ Ad Hoc (motion)
- Health & Safety Ad Hoc (motion)
- Racialized Members

Sophie

- 1) Relationship building/partnering with other OT locals /ETT and ETFO provincial (w/ Marisa)
- 2) Organization of GMs and Local Annual Meeting (w/ Marisa / Laura / Gabrielle / Yolanda)
- 3) All pay issues for members
- 4) Lead Negotiator-CB issues recorded on our CB list

Committees

- Constitution Committee
- Political Action
- Retired Members ad hoc (motion)

Gail

- Budget

-Pay submissions / issues Executive (w/Marisa)

- Health and Safety Inspector appointed officer - *Jeishan Rajakulasingam*
- ETFO AM Report
- Lieu Time Report
Released Executive presented their logged summer lieu time hours.
- Collective Bargaining

Elections for Collective Bargaining Committee at the Executive table:

Laura Barrett, Gabrielle Blais-Jones, Gail James, **Jeishan Rajakulasingam, Sophie Kroesen**

***Bold** names are elected members

Motion 25/26 - September Motion 3

Rajakulasingam/Gallippi

BIRT the Toronto Occasional Teachers Local join the Toronto and York Region Labour Council for the 2025-2026 year.

CARRIED

LUNCH

Chief Negotiator Elections:

Laura Barrett, **Sophie Kroesen**

***Bold** name is elected Chief Negotiator

- Elections Committee / Elections Officer
- Executive meeting dates

Tentative: **Friday Nov 7, Tuesday Dec 2, Friday Feb 20,**
Tuesday Apr 28, Tuesday Jun 2

- General Meetings- Fall Meeting (**Tues November 25**), Winter Meeting (**Wed February 25**), Spring Meeting (**May 12 and 14**)

- Special Meeting- **Sept. 30, 2025**
- To approve 2025-2026 budget and 2025-2026 auditor
- In-person at the ETFO Provincial office, 136 Isabella St.

8. First Vice-President Report/Committees

- Committees (Motions: ad hoc committees, non-refundable deposit)

Motion 25/26 - September Motion 4

Barrett / Gallippi

BIRT the following ad hoc committees be struck for the 2025-2026 school year:

- 2SLGBTQIA+ Ad Hoc Committee
- French Teacher Ad Hoc Committee
- Health and Safety Ad Hoc Committee
- Retired Teacher Ad Hoc Committee

CARRIED

Executive & Released Liaisons – First Vice-President requested that Executive members provide their choices (up to a possible total of 3 committees) for Executive Liaison

Motion 25/26 - September Motion 5

Barrett / Gallippi

BIRT the committee member lists collected from member sign-up be approved.

CARRIED

- Health & Safety

-After-school Action on Violence workshops are continuing, in partnership with ETT (listed on [local website calendar](#))

-ETFO created a [pamphlet](#) for members to provide to parents re: violence, physical copies distributed at Executive Meeting

- Executive Training

Partially funded by ETFO Provincial (locals provide venue, release, refreshments)

Straw poll around interest in ETFO Executive Training

Motion 25/26 - September Motion 6

Barrett / Gallippi

BIRT the First Vice-President explore executive training opportunities provided by ETFO Provincial at a minimal cost.

CARRIED

Motion 25/26 - September Motion 7

Blais-Jones / Barrett

BIRT the Executive Liaison of a local committee be counted toward the total number of members (maximum 10), with voice and vote.

7A Kroesen/Barrett

To amend the reference manual by adding the following, under 1.0 GENERAL COMMITTEE GUIDELINES: [Executive Liaisons shall:]

1.2 g) be counted toward the total number of committee members, with voice and vote.

CARRIED AS AMENDED

- Pocket Calendar

- Both digital and print versions available - new health benefits information will be included in an upcoming version

9. Vice President Report -Gabrielle Blais-Jones

-Secured \$800 incentive funding from ETFO

-Approval of 2025-2026 PL reimbursement form (Google Form)

Motion 25/26 - September Motion 8

Blais-Jones / Barrett

BIRT the PL reimbursement form be approved.

CARRIED

10. Vice President Report-Sophie Kroesen

POTs (Provincial OTs)

GHOTs (Golden Horseshoe OTs)

TROTs (Treasurer OTs)

CBOTs (Collective Bargaining OTs)

SHOTs (Health and Safety OTs)

PAROTs (Political Action/Public Relations OTs)

ETFO

- Booking workshops from ETFO funding available list-timeline, topics

TDSB

- Applications for subsidies (Math)

Action Items:

- Released team to discuss logistics of e-transfer deposits
- Executives and Treasurer will discuss and bring forth new release time for Treasurer
- Lieu time tracking PDF will be sent to the Executive
- Reimbursement Forms - released team to discuss